

Bridesburg School

2824 Jenks Street

4435 Almond Street

Philadelphia, PA 19137

June 16, 2020

Dear Parents/Guardians:

Congratulations to your child on the completion of another school year. We know that while this school year has been like no other, the accomplishments of your child are to be recognized and celebrated.

We are offering you the opportunity to come to the school and pick up your child's belongings. Maintaining the safety and well-being of our staff, students and families is a top priority. Please follow the instructions below to help maintain a safe environment while the items are distributed:

- In order to minimize the number of people on site, we ask that **only the parent or legal guardian come to the school.**
- **All parents/guardians MUST wear a FACE MASK or shield at all times**
- **Bring a form of photo ID to verify that you are the parent or legal guardian (government-issued ID, student ID, Work ID).**
- If the parent/guardian/student is feeling sick or cannot come, we ask that you **send a healthy representative with your ID to your child's school to pick up the device.**
- To help the process go quickly, please **keep conversation with staff to a minimum.**

Please follow the schedule outlined below to avoid any risk to staff and families.

Thank you for your patience and understanding regarding the retrieval of your child's belongings.

I wish you a safe and healthy summer.

Sincerely,

James Serpiello, Principal

Dr. John Reese, Assistant Principal

Pickup Schedule

Date	Pick-Up Time	Grade Level	Location
Wednesday June 17	9:00-9:45 am	Grade 4, Rooms 104, 106 and 107	Main Building Side door of schoolyard
	9:45-10:30 am	Grade 5, Rooms 204, 206 and 211	Main Building Entrance
	10:30-11:15 am	Grade 6, Rooms 208, 210 and 211 only	Main Building Entrance
	11:30-12:15	Grade 3, Rooms 202 and 203 only	Main Building Entrance
Thursday June 18	9:00-9:45 am	Grade 2, Rooms 8, 10 and 12	Annex
	9:45-10:30 am	Grade 1, Rooms 9, 14 and 15	Annex
	10:30-11:15 am	Grade K, Rooms 5, 6, 7 and Room 1	Annex

Please Note:

-The following Room numbers are not available for pickup at this time: Room 200 (Grade 3).

-Grade 7 and 8 students and Rooms 207 and 209 already have their belongings. If a student happened to leave a specific item in the classroom, the student's parent can retrieve it on Wednesday, June 17 between 9:00 am and 11:00 am.

-THIS IS THE ONLY OPPORTUNITY YOU WILL HAVE TO PICK-UP THE CONTENTS OF YOU CHILD'S DESK. WE ARE NOT ABLE TO HOLD THEM OVER THE SUMMER MONTHS, AS WE WILL BE SANITIZING THE BUILDING.

Here's how the distribution process will work:

1. Report to Bridesburg School at the assigned time. Upon arriving, please line up 6 feet apart from each other outside the gate of the school main entrance.
2. A greeter will greet you when you reach the front of the line and will ask you to present your photo ID and the child's name and Room number.
3. There will be a table to sign out and take the item
4. A greeter wearing protective gloves/mask will come out to the table and ask you to sign out the items. We ask that you bring your own pen.
5. Once you have the items, you can return home.

